

DHR/MHDDAD-UGA/CVIOG WEB REGISTRATION

HOW TO: Register Multiple Individuals from the same Organization

1. Go to the following web site:

<http://www.cviog.uga.edu/training/dhr/>

2. Fill out the blank registration form including email and fax number.

The screenshot shows a web browser window with the URL <http://www.cviog.uga.edu/training/dhr/>. The page header includes navigation links like "FOR Local Officials", "State Agencies", "Legislators", "Educators", and "Media". The main content area is titled "Georgia Department of Human Resources Training Registration" and contains a registration form. The form is divided into sections: "Contact Information" (Last Name, First Name, E-mail Address, Retype E-mail Address, Address, Mailing Address, City + State + ZIP, Work Phone, Fax, Alternate Phone), "Provider or Organization You Work For" (a dropdown menu and a text field), and "Professional Information" (Job Title, Program Area, DHR Region Your Organization Serves, Your Role, Licensure). The left sidebar contains links to "SERVICES", "TRAINING", "PUBLICATIONS", "ABOUT THE INSTITUTE", "HOME", and "CONTACT US".

Bookmarks Tools Help

<http://www.cviog.uga.edu/training/dhr/>

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The University of Georgia

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Georgia Department of Human Resources Training Registration

For more information on these and all of MHDDAD's training offerings, please visit MHDDAD's Web site.

If you have any questions, please [contact us](#).

These training courses are only for designated staff of DHR's MHDDAD Division.

Contact Information

Last Name

First Name

E-mail Address

Retype E-mail Address

Address

Mailing Address

City + State + ZIP

Work Phone ext.

Fax

Alternate Phone ext. (optional)

Provider or Organization You Work For

Select...

If other, please type the name of the provider or organization:

Professional Information

Job Title

Program Area

DHR Region Your Organization Serves [\[Not Sure? Try the map\]](#)

Your Role

Licensure

3. Then choose a session from the page.

Session Information:

Adolescent Community Reinforcement Approach (ACRA)
Select the date and location you wish to attend... ▼

A SAM-Patient Placement Criteria for Substance Related Disorders
Select the date and location you wish to attend... ▼

Conducting Investigations of Critical Incidents
Select the date and location you wish to attend... ▼

Developing Crisis Plans for Children, Adolescents & Their Families
Select the date and location you wish to attend... ▼

Ethics for Addictive Diseases Services Professionals
Select the date and location you wish to attend... ▼

ISP Foundations 2007 for Support Coordination & Intake/Evaluation Organizations
Select the date and location you wish to attend... ▼

MAPS and PATH Facilitators Training
Select the date and location you wish to attend... ▼

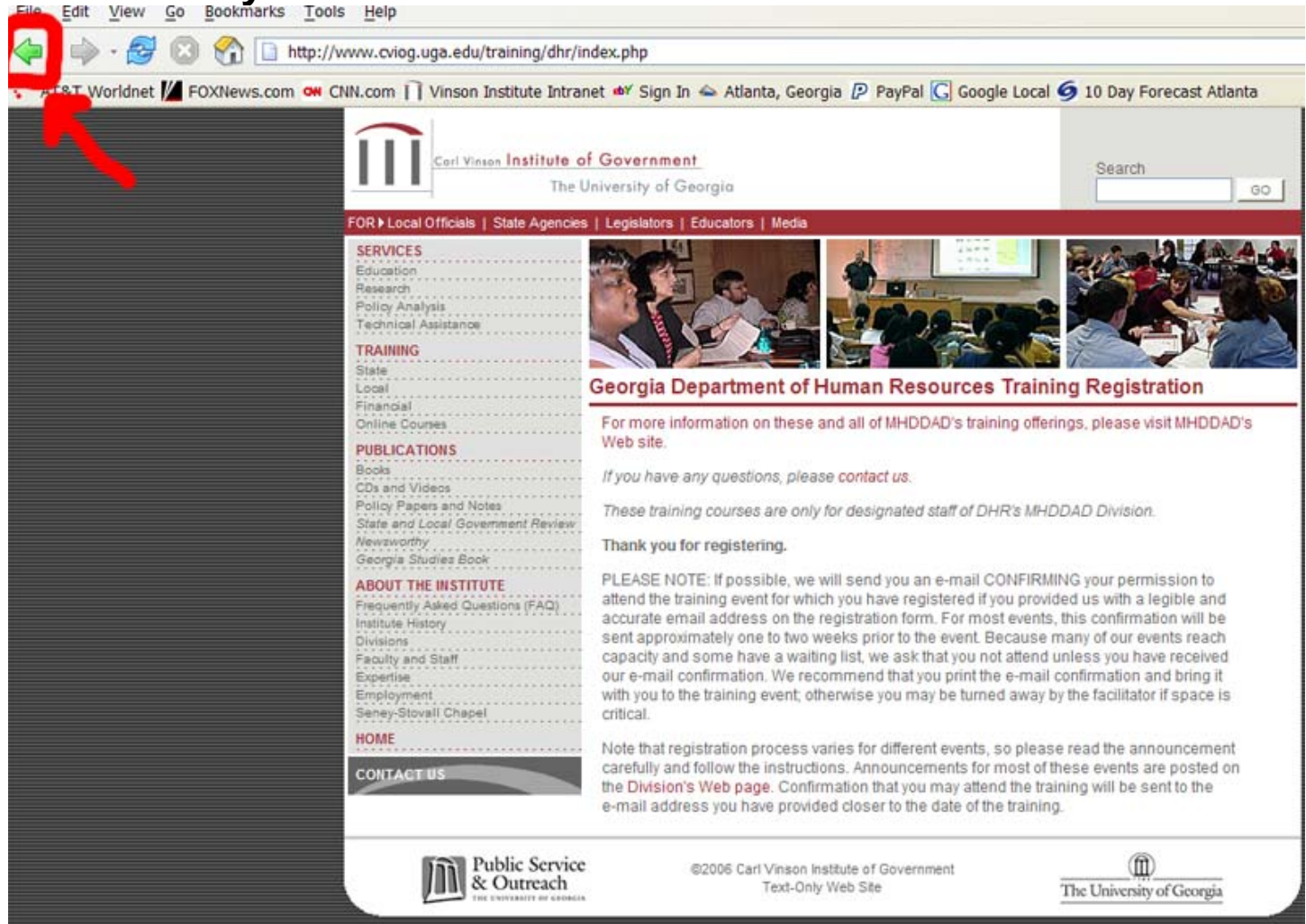
Pharmacotherapy for Alcohol Abuse and Alcohol Dependence
Select the date and location you wish to attend... ▼

[Submit Form](#)

Please be sure to print and keep a copy of this page for your records.

4. Hit the “Submit Form” button at the bottom of the page.

5. Now use your browser's back button.



The screenshot shows a web browser window with the address bar displaying <http://www.cviog.uga.edu/training/dhr/index.php>. The browser's menu bar includes File, Edit, View, Go, Bookmarks, Tools, and Help. The back button, represented by a green arrow pointing left, is highlighted with a red square and a red arrow pointing to it. The browser's status bar shows various links and services like AT&T Worldnet, FOXNews.com, CNN.com, Vinson Institute Intranet, Sign In, Atlanta, Georgia, PayPal, Google Local, and 10 Day Forecast Atlanta.

The main content area of the browser displays the website for the Carl Vinson Institute of Government, The University of Georgia. The page features a navigation menu on the left with sections for SERVICES, TRAINING, PUBLICATIONS, ABOUT THE INSTITUTE, HOME, and CONTACT US. The main content area on the right is titled "Georgia Department of Human Resources Training Registration" and includes a search bar, a list of training offerings, and a registration form. The footer of the page contains the logos for the Public Service & Outreach and The University of Georgia, along with copyright information for 2006.

6. This will return you to the previous page, with your information already entered...

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Contact Information

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Provider or Organization You Work For

If other, please type the name of the provider or organization:

Professional Information

Job Title

Program Area

DHR Region Your Organization Serves [Not Sure? Try the map]

Your Role

Licensure

Session Information:

Adolescent Community Reinforcement Approach (ACRA)

7. You may now change the name (and any other information you wish) and hit the “Submit Form” button again and another individual will be registered for the same program as the first.

8. This process may be repeated as many times as needed to register multiple individuals from your organization.

If you have further questions, please contact
familypolicy@cviog.uga.edu

Thanks and we hope you find this helpful!